ANNEXTURE-18

Mandatory Disclosures

Session 2024-25

Bengal School of Technology and Management

Sugandha, Delhi Road

Chinsura-Hooghly, West-Bengal

Affiliated to

Maulana Abul Kalam Azad University of Technology-MAKAUT

Principal
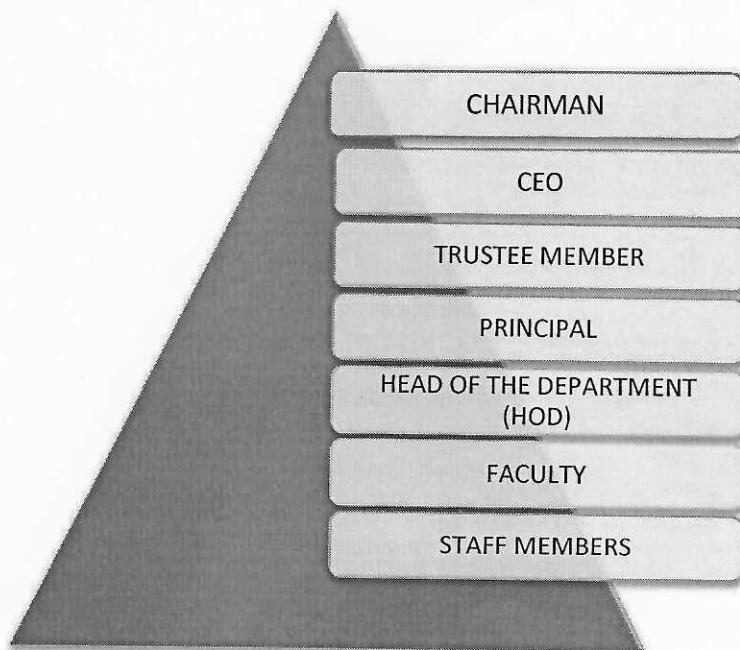Bengal School of Technology & Management
Sugandha, Delhi Road,
PIN-712102

18.1	Name of College	Bengal School of Technology and Management
	Address including phone, email	Sugandha, Delhi Road Chinsura, Dt: Hooghly (West-Bengal) Pin: 712102 (+91)7003730910, 03326864913 management.bst@gmail.com web: bstmanagement.in
18.2	Name and address of Society including phone, email	Supreme Educational Development & Charitable Organisation (SEDCO). Sugandha, Delhi Road Chinsura, Dt: Hooghly (West-Bengal), Pin:712102 (+91)7003730910, 03326864913 Email: management.bst@gmail.com
18.3	Name and address of Principal	Prof. Manas Roy Sugandha, Delhi Road Chinsura, Dt: Hooghly (West-Bengal), Pin: 712102 Mob: 9263631439, email: sendmanas20@gmail.com
18.4	Name of Affiliating University	Maulana Abul Kalam Azad University of Technology-MAKAUT, Haringhata, Nadia (W.B) Pin: 741249

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Sugandha, Delhi Road,
PIN-712102

18.5: Governance

I. Organizational Chart.

CHAIRMAN

CEO

TRUSTEE MEMBER

PRINCIPAL

HEAD OF THE DEPARTMENT (HOD)

FACULTY

STAFF MEMBERS

II. Members of Governing Committee

MEMBERS	DESIGNATIONS	E-Mail
MR. BIJOY GUHA MALLICK	**Chairman, Managing Trustee (BSTM)**	management.bst@gmail.com
MR DILIP KUMAR MONDAL	**Secretary & CEO (BSTM)**	management.bst@gmail.com
MRS RATNA GUHA MALLICK	**Trustee Member (BSTM)**	management.bst@gmail.com
MR KRISHNA CHANDRA MONDAL	**Trustee Member (BSTM)**	management.bst@gmail.com

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Bengal School of Technology & Management
Sugandha, Delhi Road,
PIN-712102

III. Grievance Redressal Mechanism

➤ **Faculty and Staff** – Common meetings conducted once in a month.

➤ **Students**- Mentor mentee facility has been provided by the college to address the student grievances conducted every month by the respective class teachers.

IV. Anti Ragging Committee

SL No.	Name	Designation	Status	Mobile No.
1	Dr. Manas Roy	Principal	Chairman	9263631439
2	Dr. P Suresh	Member Governing Body	Member	9290707462
3	Dr. Moloy Ghoshal	Professor	Coordinator	8512845707
4	Dr. Apala Ghosh	Associate Professor	Member	8240703996
5	Mr. Mayukhjyoti Bhattacharaya	Assistant Professor	Member	7003730910
6	Mr. Swarup Choudhury	Administrative Officer	Member	7699715073
7	Mr. Pratyush Das	Civil Administration, BDO Polba.	Member	8910899950
8	Sri Sekh Sallyauddin	Journalist	Member	9330944341
9	Mrs. Rahima Khatun	NGO Representative	Member	9830646876
10	Mr. Omprakash Lal Srivastav	Guardian	Member	8910052119
11	Mr. Anjan Roy	Guardian	Member	7001320119
12	Mr. Narayan Ghosh	Guardian	Member	9647953692
13	Ms. Adrija Roy	BCA-Student, 2021-24 Batch	Member	8159930272
14	Ms. Neha Ghosh	BBA-Student, 2022-25 Batch	Member	6295197206
15	Mr. Suman Mondal	BCA-Student, 2022-25 Batch	Member	9748475784
16	Mr. Soumo Pal	Warden Boys Hostel	Member	8388818538
17	Mrs. Srabanti Kamila	Warden Girls Hostel	Member	9073944798

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Sugandha, Delhi Road,
PIN-712102

V. Grievance Redressal Committee

CONSTITUTION OF GRIEVANCE REDRESSAL COMMITTEE

Grievance Redressal Committee of Bengal School of Technology and Management have been constituted for the Academic Year: 2023-2024 as per clause 1, section 23 of All Indian Council for Technical Education, Act 1987 (52 of 1987) the members of the committee include-

SL. No.	Name	Designation	Contact No.
1	Dr. P Suresh	OMBUDSMAN	9290707462
2	Dr. Manas Roy	CHAIRPERSON	9263631439
3	Dr. Apala Ghosh	Member	8240703996
4	Mr. Samit Kumar Mondal	Member	9674816126
5	Miss Amrita Kumari Gupta	Member	8981005406

Student Representative: Adrita Saha (BCA 6th Semester), Anushree Dey (BBA 6th Semester)

VI. Establishment of Internal Committee

INTERNAL COMMITTEE
(2023-24)

SL. No.	Name	Designation	Contact No.
1	Dr. Apala Ghosh	Presiding Officer	8240703996
2	Mrs. Sharmistha Saha	Member	8582823219
3	Mrs. Sweta Basu	Member	6290045388
4	Mrs. Sweety Sarkar	Member	7605036740
5	Mrs. Pampa Dakua	Member	9088187261

STUDENTS REPRESENTATIVE MEMBERS:

1. Adrija Roy, BCA, 2021-24 Batch
2. Anushree Dey, BBA, 2021-24 Batch

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Sugandha, Delhi Road,
PIN-712102

VII. Committee for SC/ST

Committee for SC/ST

SL. No.	Name	Designation	Contact No.
1	Dr. Manas Roy	Principal	9263631439
2	Dr. Apala Ghosh	Associate Professor	8240703996
3	Miss SanchariJoardar	Assistant Professor	8697646652
4	Mr. PrabirPramanik	Support Staff	7980574189
5	Mrs. Pampa Dakua	Support Staff	9088187261

VIII. IQAC Members

IQAC MEMBERS AS PER NORMS	NAME	DESIGNATION
Principal	Prof.(Dr.) Manas Roy	Chairperson
Management Representative	Mr. Krishna Chandra Mondal	Member
IQAC- Coordinator	Dr. Apala Ghosh	Coordinator
Teacher Representative	Prof.(Dr.) Moloy Ghoshal Mr. Samit Kumar Mondal Mr. Arup Mitra Ms. Sanchari Joardar Ms. Nairita Swarnakar Mr. Amit Roy Ms. Sweta Basu Ms. Moutrisha Chongder	Members
Administrative Officer	Mr. Swarup Chowdhury	Member
Nominee from Stakeholder	Prof.(Dr.) Debabrata Majumdar	Former Principal BSTM.
Nominee from Local society	Mr. Sudip Kumar Roy	Member, (GS, Chuchuvia Sramajibi Swasthya Prakalpa Samity)
Nominee from Industrialist	Mr. Mainak Mondal	Member, (Director, East Hooghly Polyplast, Pvt. Ltd and Director, East Hooghly Agro-Plantation Pvt. Ltd)
Nominee From Alumni	Mr. Nilkamal Sarkar	Member

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PIN-712102

6

18.6: Programmes

I	Name of programme approved by MAKAUT.	Bachelor of Business Administration(BBA)
II	Name of programme approved by MAKAUT.	Bachelor of Computer Application(BCA)

For each programme following details are given below:

Name of Course	Bachelor of Business Administration(BBA)
Number of Seat	60
Duration	3 Years
Fee	1,81,000/-
Placement	Fully functional college placement cell

Name of Course	Bachelor of Computer Administration(BCA)
Number of Seat	60
Duration	3 Years
Fee	1,99,000/-
Placement	Fully functional college placement cell

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Bengal School of Technology & Management
Sugandha, Delhi Road,
PIN-712102

18.7: Faculty

I. Department of Bachelor of Business Administration (BBA)

Name	Designation	Year of experience (Academic &Industrial)	Qualifications	e-Mail
Prof. (Dr.) Moloy Ghoshal	HOD (BBA)	23 yrs academic & 2 yrs Industry	B.Sc (Chem.H),MBA (Mkting),MBA(Ret. Mgt), Ph.D.	moloyghoshal@gmail.com
Dr. Apala Ghosh	Associate Professor	33 yrs academic	M.A, Ph.D.	apala.ghosh64@gmail.com
Mr. Mayukhjyoti Bhattacharjee	Asst. Professor	12 yrs in academic & 1 yr Industry	MBA, Ph.D.(Pu)	mayukhh87@gmail.com
Mr. Debabrata Banerjee	Asst. Professor	16 yrs academic & 1 yr Industry	MA, MBA(Tourism)	reachdebu.79@gmail.com
Mr. Tapas Kumar Mondal	Asst. Professor	1 yr academic	BBA, MBA	tkmondal9596@gmail.com
Ms. Amrita Kumari Gupta	Asst. Professor	3yrs academic	BBA, MBA	gkamrita06@gmail.com
Ms. Nairita Swarnakar	Asst. Professor	3yrs academic	B.Com, M.Com	swarnakarnairita@gmail.com
Ms. Priyanka Dutta	Asst. Professor	1 yr academic	M.Tech.	mamoutulip.dutta1995@gmail.com

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Sugandha, Delhi Road,
PIN-712102

II. Department of Bachelors of Computer Application (BCA)

Name	Designation	Year of experience(Academic & Industrial)	Qualifications	e-Mail
Mr. Samit Kumar Mondal	Asst. Professor	7 yrs academic & 3 yrs Industry	B.Tech., ME (CSE)	samitkgec@gmail.com
Ms. Sharmistha Saha	Asst. Professor	14 yrs academic & 1 yr Industry	BCA, MCA	sharmisthasaha82@gmail.com
Mr. Arup Mitra	Asst. Professor	12 yrs in academic	MCA, Ph.D(Pu)	amitra.base@gmail.com
Ms. Sanchari Joardar	Asst. Professor	2 yrs academic	B.Sc.(CS), MCA, M.Tech(Pu)	sancharijhinuk@gmail.com
Ms. Madhurima Pal	Asst. Professor	7 yrs academic	BCA, MCA	madhurima.pal1993@gmail.com
Mr. Amit Ray	Asst. Professor	1yr academic & 3 yrs Industry	MSc(CS)	rayamit24@outlook.com
Ms. Sweta Basu	Asst. Professor	14 yr academic	M.Tech., MCA	swetabasu2009@gmail.com
Mr. Tanmoy Kumar Jash	Asst. Professor	5 yrs in academic	M. Sc(Math)	tanmoykrjash@gmail.com

III. Permanent Faculty Vs. Student Ratio

- **Bachelors in Business Administration (BBA)**

  1:22

- **Bachelors in Computer Application (BCA)**

  1:22

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Sugandha, Delhi Road,
PIN-712102

9

18.8: Profile of Director/ Principal

Name	Prof.(Dr.) Manas Roy
Date of Birth	20/05/1977
Unique ID	1-44096021683
Educational Qualification	Ph.D.
Work Experience	4 Years in Industry and 22 years in Academics
Area of Specialization	Hotel Management
Courses taught	Diploma, Under Graduate
No. of Paper published	4
Masters	Completed
Ph. D.	Completed
Projects carried out	4
Patents(Filed & Granted)	1 Granted
Research Publications	4
No. of books published with details	1 Name of Book- Hotel Front Office Management Publisher- Everest Publishing House ISBN No.- 8176601918 Edition- 2012

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Bengal School of Technology & Management
Sugandha, Delhi Road,
PIN-712102

18.9: FEE

BENGAL SCHOOL OF TECHNOLOGY AND MANAGEMENT

FEES STRUCTURE 2024-25

BBA / BCA: 3-year Degree Courses Divided in 6 Semester of 6 Months Each.

Particulars	BBA (In Rs.)	BCA (In Rs.)
Tuition Fees (Per Semester)	**25,100/-**	**27,550/-**
Library & Professional Dev./ Lab Fees (Per Semester)	2,000/-	2,550/-
Misc. Fees (Per Semester) – Sports, Culture, etc.	850/-	850/-
TOTAL	**27,950/-**	**30,950/-**
Admission Fees	5,000/-	5,000/-
Caution Deposit	3,000/-	3,000/-
Uniform	5,300/-	5,300/-
TOTAL	**13,300/-**	**13,300/-**
Total Fee payable in 3 Years	**1,81,000/-**	**1,99,000/-**

► Extra Rs. 15,000/- payment for Foreign students as a processing charge.

► For BCA Student: As per University Curriculum Major & Minor Project is mandatory. Additional expenses to be paid by the Student.

► Caution deposit is refundable after successfully completion of the course subject to discretion of the college authority.

► In addition, Examination Fees **(Rs. 1,200/- For Every Semester)**, University Registration Fees, Development Fees etc. as per University regulation as and when notified by the University (Previous Year Rs. 3,350/- for BBA, BCA, 2023-24).

► Admission Kit, Prospectus & ID card: Rs. 1,200/-

► Hostel Fee: **Rs. 5,200/- PER MONTH.**

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Sugandha, Delhi Road,
PIN-712102

N.B. Those students who are interested for pursuing 4 years course, they have to pay extra 1 year fees (2 Semester). Fees will be according to course-wise.

Total Fee Payable at the time of Admission

Particulars	BBA	BCA
Semester Fee	27,950/-	30,950/-
Admission Fee etc.	13,300/-	13,300/-
University Fee & Admission Kit	4,550/-	4,550/-
TOTAL	**45,800/-**	**48,800/-**

List of documents submitted at the time of Admission

1. Xerox copy of Madhyamik Admit Card — 3 Nos. (Attested Copies)
2. Xerox copy of Madhyamik Mark Sheet — 3 Nos. (Attested Copies)
3. Xerox copy of 10+2 (HS) Registration Certificate — 3 Nos. (Attested Copies)
4. Xerox copy of 10+2 (HS) Mark Sheet — 3 Nos. (Attested Copies)
5. Colour Photographs — 3 Nos.
6. Xerox copy of Caste Certificate (SC, ST, OBC) — 3 Nos. (Attested Copies)
7. Original School Leaving & Character Certificate — 1 No.
8. Original Medical Certificate for Physical Fitness — 1 No.
9. Blood Group — 1 No.
10. Aadhaar Card — 3 Nos. (Attested Copies)
11. CET Rank Card — 3 Nos.

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Sugandha, Delhi Road,
PIN-712102

18.10: Admission Process

As per MAKAUT norms, all students intending to pursue the under graduate programmes (BBA and BCA) in different Colleges/ Institute will have to appear and qualify in the Common Entrance Test (CET).

All selected students are required to register with MAKAUT at the beginning of the course. At the time of registration students will also be required to submit the relevant documents/ testimonials and to give an undertaking to abide by the regulations of the college/ university, pay their fees in time as well as an Anti-Ragging undertaking.

The students also have to purchase the prospectus and admission kit of the college on payment of Rs.500/- in cash or Rs.500/- by NEFT. Admission forms completely filled-in are to be submitted to the college at the time of admission.

Eligibility

The applicant has to pass the Higher Secondary Examination under West Bengal Council of Higher Secondary Education (WBCHSE) or it's equivalent examination from a recognised university/ board in any stream with English as a subject.

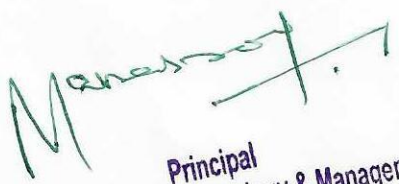## 18.11: Criteria and Weightages for Admission

Admission Test : Common Eligibility Test (CET) conducted by MAKAUT once in a year.

Marks in Qualifying Examination : Passing Mark

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PIN-712102

18.12: Infrastructure

Facilities Available	Area Available as per AICTE/MAKAUT Norms
Class Rooms (Total 8rooms)	58-83 Sq.mt.
Tutorial Rooms (Total 2rooms)	40-50 Sq.mt.
Language Lab	58.74 sq.mt.
Library and Reading Room	121.54 sq.mt.
Seminar Hall	65.80 sq.mt.
Faculty Room	48.76-19.80 sq.mt.
Placement Office	29.36 sq.mt.
Computer Lab (2 Lab)	47-120 sq.mt.
Exam Cell	Yes
Girls and Boys Common Room	Yes
Cafeteria	Yes
Sports Facility	Yes
Girls and Boys Hostel	Yes
Principal Office	Yes

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Sugandha, Delhi Road,
PIN-712102

18. 13: PLACEMENT DETAILS OF LAST THREE YEARS

BENGAL SCHOOL OF TECHNOLOGY & MANAGEMENT-HOOGHLY

PLACEMENT RECORD OF BBA& BCA OF LAST 3 YEARS		
SI No.	Student Name	Placement Status
1	RAJANI PATEL	LINCOLN EDUCATION PVT LTD
2	ADITYA PRASAD	JUZZ BOLO PROP & INTERIO
3	ANUSKA KUNDU	Pride Plaza Kolkata
4	ARANYA PAHARI	HDB FINANCE
5	DEBASMITA CHATTERJEE	TECH MAHINDRA
6	PRITAM KUMAR GUPTA	TECH MAHINDRA
7	RAHUL SARKAR	JUZZ BOLO PROP & INTERIO
8	PRIYANKA NAG	JUZZ BOLO PROP & INTERIO
9	ABHIJEET SAHA	HDB FINANCE
10	MOUMITA SEN	JUZZ BOLO PROP & INTERIO intern
11	SANDIP PATTANAYAK	HDB FINANCE
12	SAMBARAN SIL	FAST INFO LEGAL SERVICE PVT LTD
13	SAYAN SAHA	TECH MAHINDRA
14	SAPTAPARNA DAS	HDB FINANCE

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Sugandha, Delhi Road
PIN-712102

15

15	TAPABRATA MAJUMDER	TECH MAHINDRA
16	IQBAL AKRAM	MOTILAL OSWAL FINANCE SERVICE LTD
17	SHREYA ROY	LINCOLN EDUCATION PVT LTD
18	SK MOHIBUL ISLAM	RELIANCE SMSL LIMITED
19	SUBHRA DAS	MOTILAL OSWAL FINANCE SERVICE LTD
20	KUNAL JIT SAHA	JIO MART
21	PRASENJIT DEY	HDB FINANCE
22	SHABAZ ALAM	JUZZ BOLO PROP & INTERIO
23	ARINDAM MANNA	CARLSBERG INDIA PVT LTD
24	BAISHAKHI KUNDU	SEROBIO SCIENTIFIC
25	RITASRI BHATTACHARYA	SEROBIO SCIENTIFIC
26	RUHINA YASMIN	31 PARALLEL
27	SHRABANTI CHAKRABORTY	PRIDE PLAZA HOTEL KOLKATA
28	VARUN SINGH	THE RED RADISH
29	DISHARI ROY	TCS
30	MOUPRIYA CHATTERJEE	ANUDIP FOUNDATION
31	PRASUN MITRA	TELEPERFORMANCE
32	RISHAV KUMAR SINGH	PRAGATI INTERNATIONAL PVT. LTD.
33	ABHRAJIT SEN	ANUDIP FOUNDATION
34	SRIDIP GHOSH	Entrepreneur
35	GRACI ROY	RELIANCE SMSL LIMITED

16

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Sugandha, Delhi Road,
PIN-712102

36	Shibam Khettry	Infosys Limited
37	Rittica Das	Entrepreneur
38	Shreya Prasad	Globsyn
39	Richa De	TCS
40	Avirup Banerjee	Studying MCA
41	Murli Kumar Thakur	Juzz Bolo (Prop &Interio Services Private Limited)
42	SK Indadul	Mindtree Ltd.
43	Ayan Bhattacharya	Juzz Bolo (Prop &Interio Services Private Limited)
44	Tulika Paul	Studying MCA
45	Sayandip Adhikary	Pursuing MCA
46	Sumit Das	Juzz Bolo (Prop &Interio Services Private Limited)
47	Suraj Sharma	Mindtree Ltd
48	Akash Chand	Juzz Bolo (Prop &Interio Services Private Limited)
49	Avijit Samanta	Bajaj Aliance
50	SNEHA CHANDA	BYJUS
51	Parama Majumdar	Webhibe Technologies Pvt. Ltd.
52	Sk Mustafa Anowar	WIPRO LIMITED
53	Asmita Boral	Webhibe Technologies Pvt. Ltd.
54	Sayan Ganguly	WIPRO LIMITED
55	Disha Sasmal	MM MEDIA & MANAGEMENT SERVICES
56	Ritwik Bera	WIPRO LIMITED

57	Ankita Pandey	ANUDIP FOUNDATION
58	SHRABANI PRAMANICK	PATEL G TECH
59	Priyanka Das	PATEL G TECH
60	Abhishek Pandey	TCS
61	Saptarshi Ghosh	Entrepreneur
62	Preetam Biswas	WIPRO LIMITED
63	Rishika Sharma	Oxytocin Ventures Pvt Ltd
64	AkashSaha	CYBERTOSS PVT LTD
65	Anushka Mukherjee	WIPRO LIMITED
66	Anubhav Das	TCS
67	Titas Pratihar	Webhibe Technologies Pvt. Ltd.
68	Ankita Ghosh	PATEL G TECH

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